

**Minutes of Meeting  
REAL ESTATE BOARD  
INFORMAL FACT-FINDING CONFERENCES  
May 22, 2012**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Marie Clay, Presiding Officer, presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Jackie K. Fowler  
File Number: 2012-02721  
Start Time 10:03 a.m.  
End Time: 10:21 a.m.  
**NO DECISION MADE**

A- Jackie K. Fowler

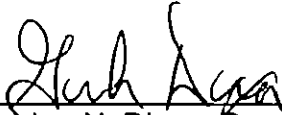
2. Thomas J. Hilleary  
File Number: 2012-03130  
Start Time: 2:45 p.m.  
End Time: 3:08 pm.  
**NO DECISION MADE**

A- Thomas J. Hilleary

The meeting adjourned at 3:08 p.m.

Real Estate Board

  
Clifford L. Wells, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

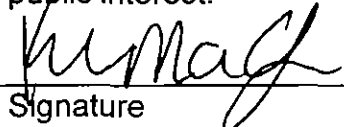
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

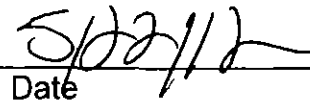
1. Name: Kristin Marie Clay  
Title: Presiding Officer
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on May 22, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

  
Date